



YEAR 7, 8 & 9

JUNIOR ASSESSMENT VARIATION FORM

PART A

This form is to be completed on the first day you return to school, before the end of recess. Your parent/caregiver must complete Part A and then you take this form to Student Services where the secretary will ring the relevant Teaching and Learning Coordinator to come and speak with you. You must complete a separate form **for each task** missed if multiple tasks are missed. Failure to complete this procedure correctly or within the time stated may result in a zero for this task.

- Year 7 and 8 student need only to complete this form.
- Year 9 Students must attach a doctors certificate or other independent evidence to this form.

PART A

Today's Date

Name: Year Group Homeroom

Subject Date of missed task

Class teacher

Nature, value and type of task

.....

Reason for Absence:

.....

Parents/Guardians Signature

Student Signature

Teaching and Learning Coordinator

Students do not fill in this section

PART B

Comments

Teaching and Learning Coordinator's Signature

This form to be recorded on Sentral, and a hard copy to remain on file with the Teaching and Learning Coordinator